

# AKIS

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Council Advice

SLCC Regional Advisor

Currently Interim Town Clerk

At Seaford Town Council

# AKIS

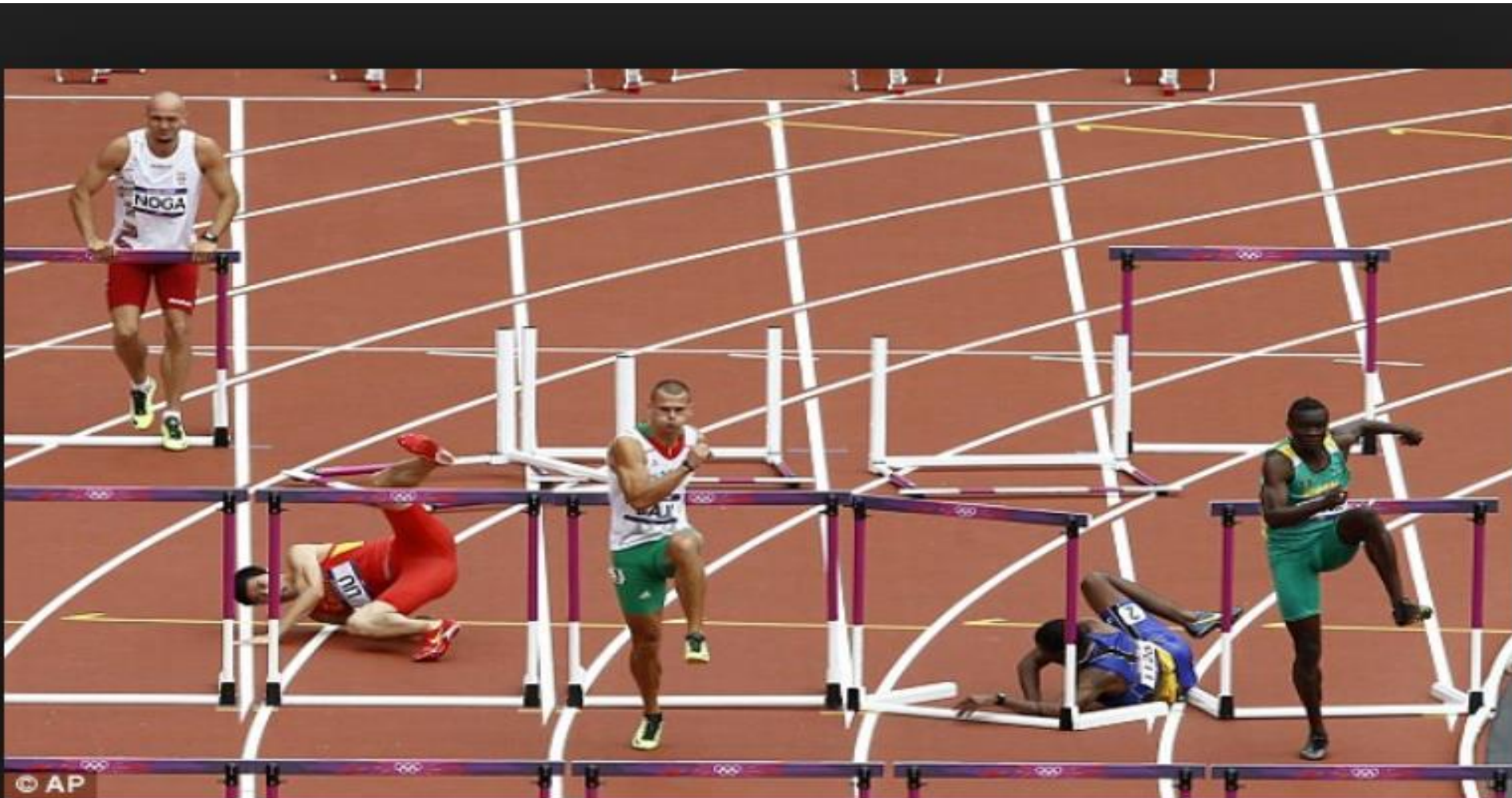
- **Always**
- **Keep**
- **It**
- **Simple**

What is the purpose of the  
Council?

Who put all those hurdles there?



The more hurdles the more chance  
that.....



Where were his hurdles?



# Review

- Start with the activities you do the most
- Consider what you have to do to get from A to B
- Write down each hurdle / step
- Can some be done away with?
- Can some be merged?
- Even more effective is there a short cut to get to B? (legal and effective one of course).

# Where?

- Committee / Council structure review
  - Do you need all those Committees?
  - Merge?
  - Hold on same night back to back?
  - Review Committee and Officer delegations
  - Never discuss same item multiple times



# Where (2)

- Policies
  - Have clear policies (especially for service delivery)
  - In line with delegations these should enable action with no need to ask to Council / Committee first
- Partnerships
  - Done well these can save a lot of time (and money)
  - Clear rules of reference
  - Don't get too possessive about Council assets it's the end result that's the most important

# How

- Take action
- Get buy in from Council
  - Council is there to deliver services
  - Demonstrate how much of your time is spent delivering services how much spent doing admin
  - Demonstrate where time savings can be made
  - Demonstrate what you can do with this time in service delivery

# Problems

- Getting buy in
  - Evidence
- Brief clerks report
  - Keeps all Councillors up to speed
- Some not buying in, old school
  - Demonstrate benefits get maximum buy in
- Remember its rare change is easy but it will be worth it

# Questions?

## Council Advice

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Specialists in Efficiency Audits,  
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